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F.No.40(2)36-2018-Estate (C-Prod.)

Dated: 05.11.2019

Shri. Mallappa
 MP XII/20, K K Puram House
 P.O Kudlu, Kasaragod-671 124

Sub: Job Contract Work in Farm & Lab – Crop Production Division at CPCRI, Kasaragod – reg.
 Ref: 1. This office work order of even no. dated 02.07.2018 & 30.09.2019.
 2. Your bid 40(2)/36/2018-Estate (C.Prod.) dated 16.05.2018.

Sir,

In continuation of this office work order (1) cited above, duly accepting the terms & condition appended in the tender document (Sl.No.19 & 25), order is hereby placed for further extending the **Job Contract Work in Farm & Lab – Crop Production Division (Item No. 19 & 21)** of this Institute on contract basis for the period from **01.10.2019 to 31.10.2019 (01 month)** as detailed below:

Sl. No.	Description of work	Approx Qty.	Rate (Rs.)	Amount (Rs.)
1.	Item No.19 Farm Providing man power for operation of motor pump for drinking water supply to residential quarters at Hill block. The work includes switch on and switch off motor pumps and filling the tank daily twice, cleaning the filters, assisting for repair damaged pipe lines, irrigating garden plants inside and outside of Director's quarter, irrigating plants on the road side surrounding school ground, assisting plumbing works if required at Hill block campus and any other works instructed by SIC/ Farm in charge (All week days including Sunday and holidays.)	Monthly basis (12 months)	1,72,800/- (One Year)	14,400.00 (01 month)
2.	Item No.21 Removal of garbage once in a month from all the residential quarters at Hill block, Single Room Apartments and Chummary accommodations at main campus, all guest houses and hostel, waste pit and residential quarters at main campus, and central school premises (12 rounds).	106 Nos. of residential quarters, 20 Nos. SRA and 3Nos. Guest house, Hostel and KV No.1 waste pit. For 12 months	1,17,600/- (One Year)	9,800.00 (01 month)
			Total(Rs.)	24,200.00

(Rupees Twenty Four Thousand and Two Hundred only)

Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable. (If Nil return the receipt for the same from the concerned authority should enclose).

The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details. service description, service charge etc should be indicated separately.

Remittance of the final bill based on the full settlement of all the dues if any to Government / Institute.

Note: In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully,


Asst. Administrative Officer (Estate)

Copy to:

1. The AHD, Crop Production Division and Chairman Contractual Service Committee. CPCRI, Kasaragod.
2. Dr. Subramanian Principal Scientist, Agronomy, Crop Production, CPCRI, Kasaragod.
3. Shri. Ravindran P, ACTO/TO (Farm), CPCRI, Kasaragod
4. The Sr. Fin. & Accounts Officer CPCRI, Kasaragod.
5. The DDO, CPCRI, Kasaragod.
6. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner. Kendriya Shram Sadan, Olimugal, Byc Pass Road, Kakkanad, Kochi-682 03
- ✓ 7. Website.
8. Guard file.